



Somerset County Health Department

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Request for Proposals for FY 23 Funding Community Partnership Projects Addressing Health Disparities

The Somerset County Health Department (SCHD) is announcing a request for proposals (RFP) for community partners within Somerset County, Maryland for projects to help address health disparities which have contributed to COVID-19 risks and disparities, as well as disparities exacerbated by the COVID-19 pandemic, including access to chronic, behavioral, and preventive health. Funding for these projects was made available through funding provided by the Maryland Department of Health (MDH).

BACKGROUND

MDH was awarded a grant, National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, including Racial and Ethnic Minority Populations and Rural Communities, from the Centers for Disease Control and Prevention (CDC).

Through this funding, SCHD will be able to address health disparities which have contributed to COVID-19 risks and outcomes. Utilizing data, in-depth jurisdictional knowledge, and cross-sector partnerships, SCHD will use this funding to reduce health disparities by:

1. Expanding existing and/or developing new mitigation and prevention resources and services;
2. Increasing/ improving data collection and reporting;
3. Building, leveraging, and expanding infrastructure support, and/or
4. Mobilizing partners and collaborators

GENERAL INFORMATION

Funding up to **\$118,000** will be available for the 2023 fiscal year. **Proposals must be submitted to Christie Taylor, Somerset County Health Department via email at christie.taylor@maryland.gov.** Questions related to this application are permissible by email. All proposals must be received by **February 10, 2023**. Late proposals will not be accepted.

All activities must be completed and funds spent by **Monday, June 12, 2023**, to allow adequate time for completion of activity and budget reports.

Applications will be competitive and only those proposals that best align with this initiative will be awarded. Applicants should demonstrate how they will address a known health disparity within Somerset County in the community.

Awards will be announced mid February.

INSTRUCTIONS

Please submit a proposal of no more than 2-3 pages that includes:

1. **Summary of Proposal.** In no more than two paragraphs, describe the activities proposed, and the project goals.
2. **Description of the Program.** Describe in greater detail the proposed item(s) and activities. Include timeline, materials that will be used, description of the target population, number of students and adults that will be reached, evaluation methods, and plans for sustainability.
3. **Line Item Budget.** Provide justification for all funding requested in the proposal. Include specific costs of proposed materials. Acceptable expenses are educational materials, publicity of activities, and event supplies.

SPECIAL CONSIDERATIONS

1. Each organization funded will be required to submit a detailed one page final report on or by June 15, 2023 on their project. **Also, a technical support meeting will be scheduled to follow-up and to discuss any questions or concerns.**
2. Funding will be reimbursed to awardees. All receipts of expenditures will be required for **full reimbursement**. Please provide the following as you spend down funds: **receipts, an invoice for the amount to be reimbursed, and a cover letter on letterhead with directions for reimbursement.**
3. Awardees will meet with the program staff to sign award documents and discuss project implementation.