



## Somerset County Health Department

8928 Sign Post Road, Suite 2, Westover, Maryland 21871  
443.523.1700 · Fax 410.651.5680 · TDD 1-800-735-2258

Health Officer Danielle Weber, MS, RN

---

### **Request for Proposals for FY 24 Funding Sexual Risk Avoidance Education**

The Somerset County Health Department is soliciting proposals from community organizations or school based programs interested in funding to implement a predetermined curriculum to help reduce pregnancy and sexually transmitted infections among youth in Somerset County.

#### **BACKGROUND**

The funding seeks to reduce adolescent birth rates and sexually transmitted infections among youth that reside in jurisdictions/communities with teen birth rates above the state average. The grant encourages youth through programs that include mentorship, evidence-based curriculum education and enrichment activities.

#### **GENERAL INFORMATION**

Funding up to **\$2,000** will be available for the campaign. **Proposals must be submitted to Abigail Lagonigro Somerset County Health Department via email at [abigail.lagonigro1@maryland.gov](mailto:abigail.lagonigro1@maryland.gov)** Questions related to this application are permissible by email. All proposals must be received by **October 20th, 2023**. Late proposals will not be accepted.

All activities must be completed and funds spent by **Monday, May 3, 2024**, to allow adequate time for completion of activity and budget reports. Final reports will be due by **Friday, May 31, 2024**.

**Applications will be competitive** and only those proposals that best align with this initiative will be awarded. Applicants should demonstrate how they will educate youth and/or parents/caregivers to understand the reduction of adolescent birth rates and sexually transmitted infections among the youth. Funds can be used to purchase educational materials, host educational events or other creative ways to educate youth and/or parents/caregivers.

Awards will be announced by early November.

## **INSTRUCTIONS**

Please submit a proposal of no more than 2-3 pages that includes:

1. **Summary of Proposal.** In no more than two paragraphs, describe the activities proposed, the project goals, the non-duplicate number of youth and/or parents/caregivers to be educated.
2. **Description of the Program.** Describe in greater detail the proposed item(s) and activities. Include timeline, materials that will be used, description of the target population, number of youth and adults that will be reached, evaluation methods, and plans for sustainability.
3. **Line Item Budget.** Provide justification for all funding requested in the proposal. Include specific costs of proposed materials. Acceptable expenses are educational materials, publicity of activities, and event supplies.

## **SPECIAL CONSIDERATIONS**

1. Each organization funded will be required to submit a detailed one page final report on or by May 31, 2024 on their project.
2. Funding will be reimbursed to awardees. All receipts of expenditures will be required for **full reimbursement**. Please provide the following as you spend down funds: **receipts, an invoice for the amount to be reimbursed, and a cover letter on letterhead with directions for reimbursement**.
3. Awardees will meet with the program staff to sign award documents and discuss project implementation.
4. Awardees must agree to at least one site visit by the Sexual Risk Avoidance Education Coordinator.